Are you planning on using suspensions at your stand?

We have three tips to help your planning run smoothly.

1. **Contact us well in advance and request a ceiling plan showing the facilities that are already available for installing suspensions in your exhibition hall.**
   - This makes it possible for you to include the existing suspension points and their maximum load-bearing capacities in your planning, helping you avoid increased costs.
   - It also allows you to begin preparing your stand in good time. This is important, because when there are a large number of special requests, all the suspensions in the hall must be reviewed to ensure that there are no structural or logistical concerns.

   **3 months before the event**
   - Contact us: suspensions@messefrankfurt.com

2. **Please upload a technical drawing of your stand to the Shop for Exhibitor Services.**
   - The drawing should contain the following information:
     + Dimensioned sketch with the positions of the desired suspension points
     + Sketch must clearly show the position and orientation of your stand (cardinal directions,...)
     + Loads to be suspended from each point
     + Load plan showing the total load, individual loads and line loads
     + Desired transfer height for suspension points
     + Proposed installation aids (“Genie” lift, manual/electric chain hoists)

   **6 weeks before the event**
   - Upload a technical drawing of your stand to the Shop

3. **Please confirm your acceptance of the offer by no later than 22 days before the start of the event.**
   - As a result of the increased expenditures entailed by planning and implementing orders at short notice, Messe Frankfurt imposes an **express surcharge in the amount of 25%** on all confirmations, new orders, and changes to existing orders received after this time.

   **No later than 22 days before the event**
   - Confirm offer no later than 22 days before the start